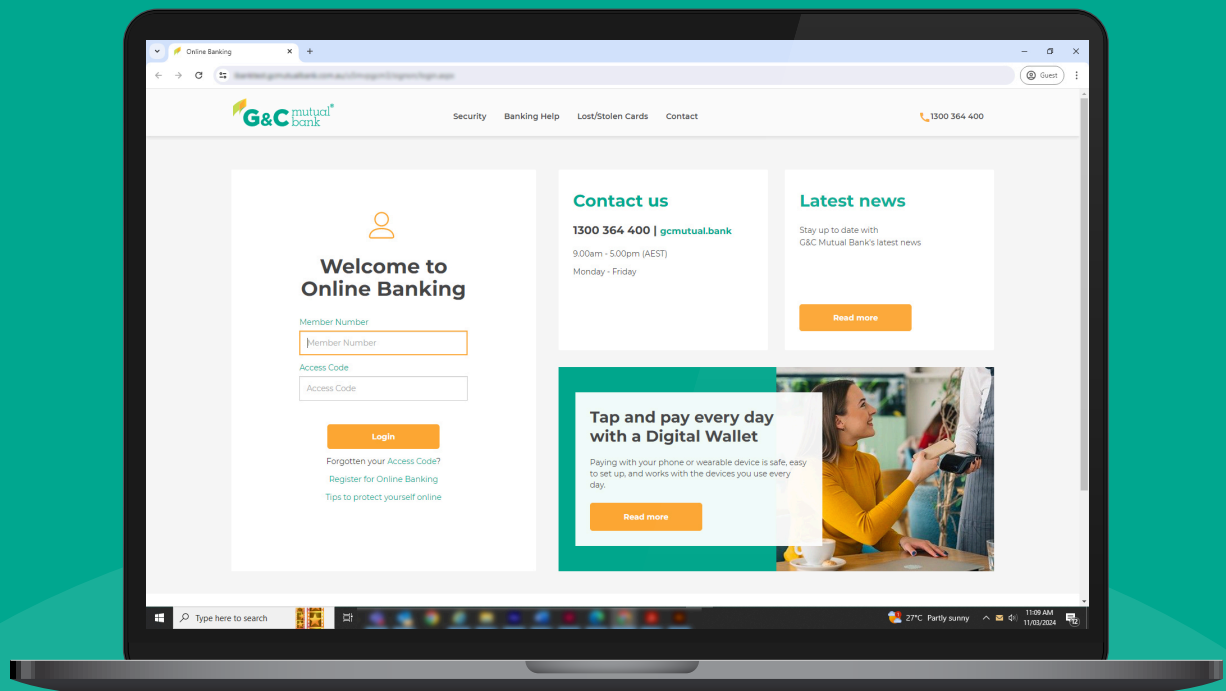


# How to **update your contact details**

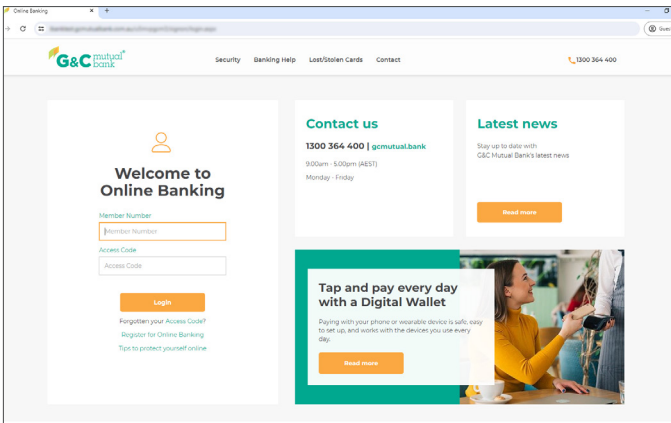
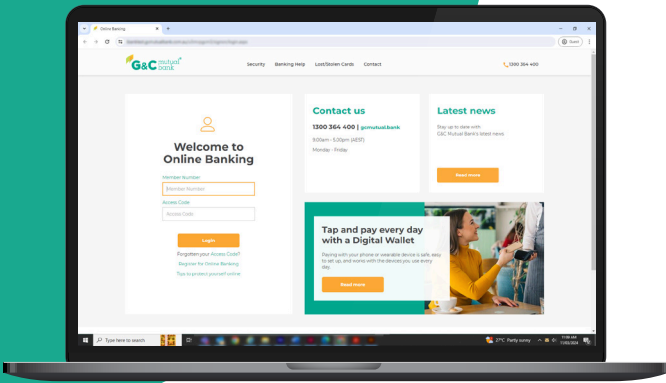


**We're ready to help you**

1300 364 400 | [www.gcmutual.bank](http://www.gcmutual.bank)

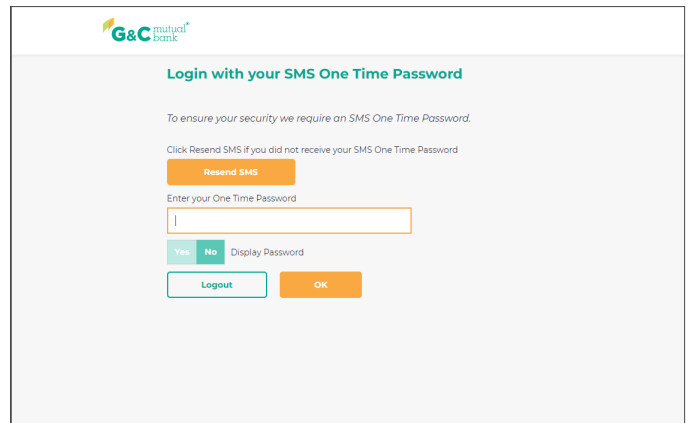
**It's your bank, because you own it.**

# Updating your contact details



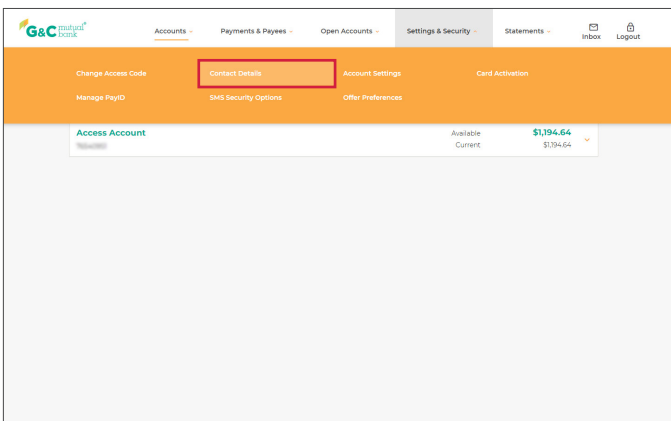
1

Log into Online Banking.



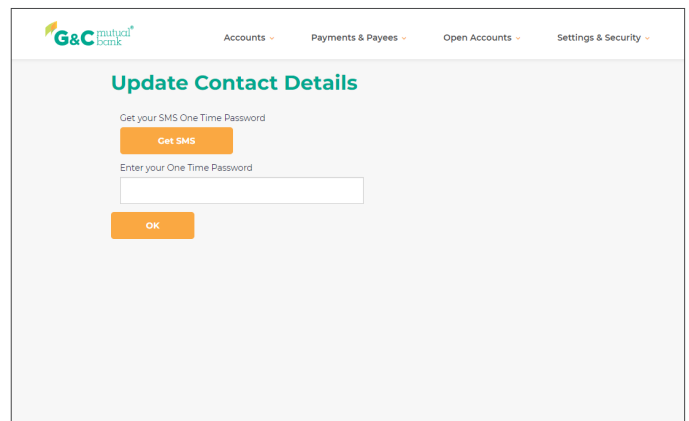
2

Each time you log in, you will be automatically sent a required SMS One Time Password. Input the One Time Password, then select OK.



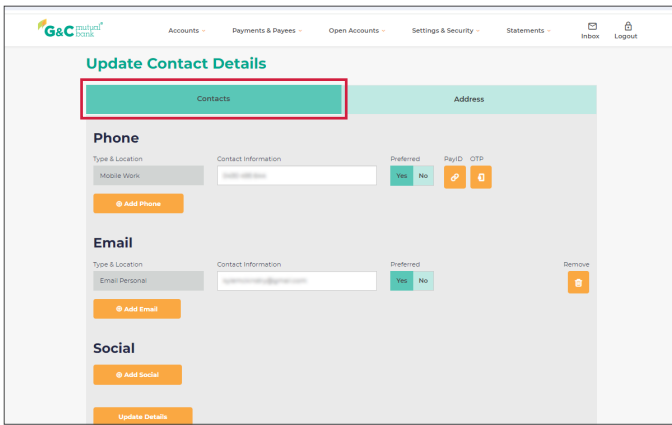
3

Select 'Contact Details' from 'Settings & Security' in the top drop down menu.

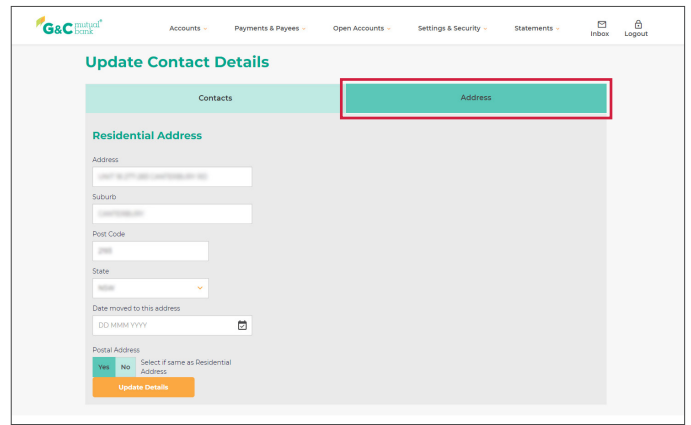


4

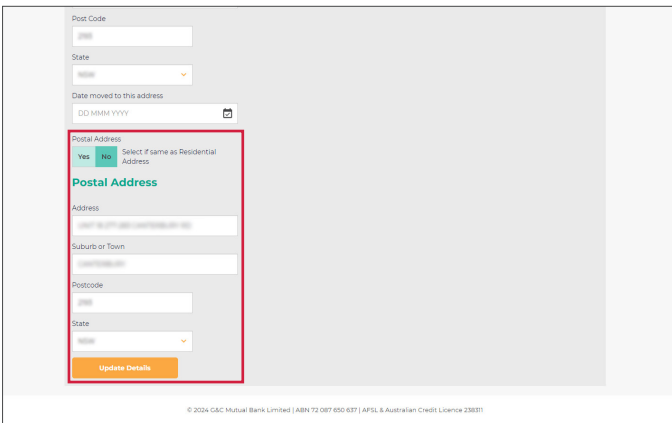
Select 'Get SMS' to send a text containing a One Time Password to your mobile device. Enter the One Time Password in the field and select 'OK'.



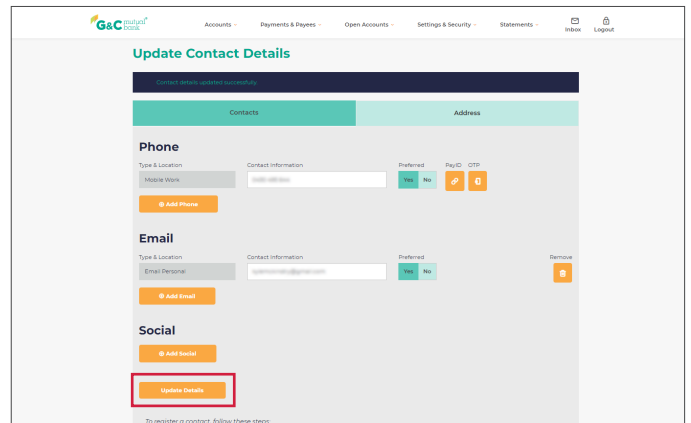
**5** On the 'Update Contact Details' screen. You can update your contact details including phone numbers, your email address, and social media.



**6** Select the 'Address' tab to update your address details.



**7** If your postal address differs from your residential address, select 'No' and enter your postal address details.



**8** Once you have finished updating your contact details, select 'Update Details'. You will see a message indicating that your contact details have been updated successfully.

It's **your** bank,  
because **you own it.**

**G&C Mutual Bank**

1300 364 400

[info@gcmutual.bank](mailto:info@gcmutual.bank)

[www.gcmutual.bank](http://www.gcmutual.bank)

G&C Mutual Bank Limited

ABN 72 087 650 637 | AFSL and Australian Credit Licence 238311

